

MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT

The General meeting of the Bigfork County Water and Sewer District was held on August 8, 2018 at the District office. President, Seth Price, presided.

ATTENDEES:

Directors: Lloyd Ross, Gene Helberg, Seth Price, Tom Cahill
District Employees: Julie Spencer, Mimi Wildeman,
Engineering: Jeff Cicon P.E. Morrison Maierle
Public: None

President Price opened the meeting at 7:00 p.m.

READ AND APPROVE MINUTES:

The minutes of the July 2018 General Board Meeting were reviewed for approval. Price called for discussion. Hearing none, a vote was called. Ross made a motion to approve, Helberg seconded and it was unanimously

RESOLVED, That the Minutes for the July 2018 Board Meeting be approved as submitted.

CONSENT AGENDA

Price asked for discussion or changes hearing none Cahill made a motion to approve, Helberg seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved as submitted

PUBLIC COMMENT

None

OLD BUSINESS

Operations Report- Price asked if there was any discussion or questions regarding the report. There was discussion in regards to the repairs done on the 1989 Peterbuilt, replacement of clutch and new flywheel was installed. The Board decided that the Operators will no longer need to attend meetings, Price asked if there was anything else that needed discussed, hearing none the report was complete. Ross made a motion to approve the Operators Report, Cahill seconded and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Engineering update, Jeff Cicon

- ***Water Tank & Transmission Line and Access Easement*** –The Construction Committee met with one of the property owners on the top of Windsor Drive on July 16, 2018 to discuss the possibility of acquiring an easement for access to the tank parcel. The property owner was not open to a permanent easement for either the District or others. The Construction committee met again on July 31, 2018 to discuss the next steps. It was determined that we need to sit down with other prospective tank sites. We will also explore the feasibility of constructing a road from the existing Windsor Tank, through the four properties to the north for operations only.

- *Blenn Street Services*, - Under Attorney Advisement
- *Ramsfield Well and Generator*- Discussion was had and the Board directed Cicon to start a Task Order

Wastewater System Improvements- No Discussion

Mayport Harbor Pumps- 2 New Hook ups have been requested.

Renewal of Fire Hydrant Agreement with Bigfork Fire Department- There was discussion on maintenance and repairs that need to be done and improved upon. Spencer needs to schedule a joint meeting to set up an agreement.

NEW BUSINESS

Petition for Annexation – There was discussion had the Board wants the Construction Committee to meet with the Developer, the Board sees no problem approving petition after meeting. Cahill made a motion to table until after committee meeting, Ross seconded it passed unanimously

RESOLVED, That the Annexation is tabled until committee and developers meet

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- TSEP Planning Grant- No Update
- Windsor Drive Property- Update was given in Engineers Report
- Pierce Easement - Update was given in Engineers Report
- 401 Windsor Dr. - Board would like this to be turned over to our Attorney for advisement

District Investments Price & Ross

- Purchase of Additional CD Investment – Spencer and Committee to contact Bank Representative for options

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

- Safety Policy Update –no Discussion
- Cost of Living Increase- Discussion was had Cahill made a motion to approve 3% retroactive to August 1, 2018 and also that a pay and step scale be prepared for the 2020 Budget, Helberg seconded it passed unanimously

RESOLVED, That the Cost of Living increase be approved

Pretreatment Regulations Cahill & Price

- Flathead Lake Brewery- Spencer will contact FLB

Budget & Rate Structure Helberg & Ross

- 2018-2019 Budget – the committee met and recommends the 2018- 2019 Budget be approved with the additional wage increase. Ross moved to approve Helberg seconded it passed unanimously

RESOLVED, That the 2018-2019 Budget be approved

- Increase of Hook Up Fees – Discussion was had on Increasing the fees by 1% Helberg moved to approve Cahill seconded it passed unanimously. The Board requested a study be done in regards to The Hook Up Fee Schedule

RESOLVED, That the Hook Up Fees will increase by 1%

Rules & Regulations Cahill & Price

- Committee has received a draft copy of the separation of Water & Sewer Rules and Regulations to Review, an additional review will include RV Parks and Hotel (motel) standards. Back flow device enforcement and installation will also be addressed in the standards.

Farmland..... Helberg, Cahill

- Crop Insurance has been taken out
- Crops are looking great and the grain is ready to be harvested
- Committee will need more information from the County in regards to the Green Box Transfer Site. The Board would like to have time to review information before meeting with County.

COMMUNICATIONS

DNRC Farm Land

ADJOURNMENT

Price called for a motion to adjourn. Cahill moved, Ross seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 9:30 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

President Seth Price